

BOPO MEETING MINUTES  
JANUARY 14, 2014  
Submitted by Joan Drushel, Recording Secretary

Attendance: Joan Drushel, Janet McGrath, Ditte Wolin, Hope Wright, Dan Heim, Elizabeth van den Bogert, Florence Demilia, Kirsten Radivoyevitch, Jane Simeri

Minutes: to put on-line: email to executive board

Next minute changed to February 4

Budget (Elizabeth van den Bogert)

Patron donations above what proposed

Fundraising below what proposed

Program book ads

Missing payment for 2-3 ads, including a big ad

Senior messages above what proposed

Individual donations \$3000 more than last year

Tour

Not sure about reimbursement from school board for U-Haul

See if nursing home in Ashland where will perform can help with getting equipment

Especially need tympani and xylophone

30 students stragglers with tour payment

Got \$250 from \$1 a like for BOPO from a person's Jazzercise Facebook site

OMEA Solo/Ensemble (Dan Heim)

Entry fees

Need to see if got money last year from concessions

OMEA Orchestra Event

Fee for Orchestra competition, but built into budget

Not sure if will do it this year

Many other commitments with concerts, tour, Lakeland Jazz Fest, and shortened school weeks

Need to make decision by January 25

Need to do on Friday as Saturday is Lakeland

Tour

Deposits made to tour boat company, hotel, concert, Hofbrauhaus

No tour company charges as not using tour company

Dan working on t-shirts (about 85 shirts at about \$11 per shirt)

A few students may need help with payment

Communication (Flo Demilia and Hope Wright)

Press releases about concerts

Send to Heights Observer, Patch, Joy Henderson, Angee Shaker

Include photos from Lifetouch

Need to promote Wednesday concert as well

Did not put in price of tickets (still \$5 for adults, \$3 for kids)

Can still use Wednesday ticket for Friday's concert

To filter money through BOPO who then pay it to IMD to avoid need to number tickets

Need more information about chamber groups and Gretchen Drushel solo with the Music

Settlement and Composer's Guild

Separate press release with photos of chamber groups and Gretchen

Chamber groups performing in community  
One chamber group (5Ever) to play at State of School Address

#### Newsletter

Cynthia Larsen working on it  
Will finish tonight or tomorrow  
Office not open: school had to send finals to Staples to copy  
Hopefully have correct roster for labels

#### Fundraising (Janet McGrath)

Citrus done  
To have raffle at concert

#### Tour (Kirsten Radivoyevitch)

##### Costs

Deposit made  
Master class: pay on site  
Security: need to send snail mail  
Verdi concert: got tax exempt letter, but not make difference in cost  
Hofbrauhaus: paid 10% deposit (\$16-17 per dinner)

##### Tour meeting February 18 @ 7PM

##### Post sheets for bus/room assignments and lunch options on February 5

Each student will be assigned a chaperone  
Students in a room will stay together on bus  
Constant supervision by chaperones  
Not know bus and room captains yet

##### Eligibility

Make sure after finals if everyone is able to go  
Need to pass all core classes  
2-3 students may be in jeopardy  
Looked at first quarter and progress report

##### Student teacher James Newberry from Cleveland State University

Can BOPO pay for him to go on tour?  
Good educational experience for him  
Not able to pay  
If not need %1000 for needy students, can use that money for James  
Can serve as male chaperone  
If not come on tour, can be substitute teacher here  
Chaperones only asked to pay \$100  
Not able to confirm if Leslie Wilson will be chaperone  
Need to talk with Kim Conklin about what is needed for scholarships  
Leave decision up to Brett Baker  
Brett and Dan not count as chaperones as need to need with global and music issues  
Deadline February 4: everyone needs to have submitted full payment and who needs scholarship, then can determine if have money for James  
Trying to avoid making payments at tour meeting  
Brett to tell James decision by February 4

Use marching band snacks for tour

#### Orchestra Director's Report (Dan Heim)

##### Tiger Nation

"Went down in flames...or ice."

Still plan to debrief  
Talk with all district music directors  
Make detailed notes for when try to do again  
Next year is Reaching Musical Heights  
Next 2 years in swing space at Wiley  
Not able to do again until 2017

OMEA State Orchestra Event: to decide by January 25 if will do it

OMEA Solo/Ensemble Event

January 18 at Heights

Chamber ensembles need to take care of schedules

Need to have enough student volunteers

Tri-M trying to get things ready

Friday to come in 2-5 pm to set up

Master schedule of when to take down rooms on Saturday

Friday is professional development until 3 pm, so cannot start moving stuff until 3 pm

It has been difficult getting list of student duties from Craig McGaughey

Marcy Lieberman from VAPO called about help with concessions

Wants 1 parent for each 2 hour shift

Always question whether we get money from helping

Need 3-4 from 8 am to 4 pm

Ditte Wolin, Joan Drushel, and Kathy Gustafson to cover IMD warm-up room

Put out message for volunteers

Contact Allison to see if got money last year

Students assigned to time and event letter but not room number yet

Dan and Brett did edits on program book

Lakeland Jazz Fest on February 22

2 ensembles to play in am, 2 combos to play in pm

Parents need to transport students

Arrive 1 hour before stage time

Practice room 30 minutes before stage time

Clinic after performance

Estee to do jazz polo shirts

Need adult supervision with Tiger Squad

Alumni Alphonso Davis some sin to help, but not officially signed as supervisor

Kiddie Konzerts

Dan contacted by Ben Ammon, elementary school music teacher

Scheduled week of May 19 after AP exams

Need to be later because elementary school concerts that week after elementary testing

Next week is Memorial Day and finals

May not be able to do Kiddie Konzerts

Maybe do in March

Maybe do at middle schools depending on their schedules

Try to retain middle school kids in IMD

Middle school students need to make schedule requests in February

Try to keep people from dropping out before summer

Try to do something first week of April after third quarter

No more MYSHBOF, replaced by Tiger Nation

Program Book (Ditte Wolin)

Edits almost done

Can order 800, 1000, or 1200 programs

Hired Joe Buckwald-Giles

800 for \$1700, 1000 for \$1800, or 1200 for \$1900

1200 last year with some left over

Year before printed 2000 with lot left over

Go with 1000 and put out box at concerts to recycle

5 more concerts this year and will have at fall concert next year

Give out for PR stuff

Take some on tour