

## BOPO Minutes March 13, 2018

Attendees: Heather Kilbride, Linda Elonen-Wright, Dan Heim, Donna Guilmette, Saroya Queen Tabor, Hiromi Unno-Veccia, Richard King

- Introductions.
- Heather filling in for Lucene for notes
- Budget distributed. Barbara not present
- Communications (Heather for Corbin)
  - Article to Observer for April addition (senior soloists, concerts)
  - Will be working on April newsletter
  - Would like to prepare article for May addition of Observer to highlight the tour and Jazz Night.
  - Lance and Ditte working on cleaning up and reorganizing BOPO website.
- Uniforms/Dresses/Tuxes/Polos– Amy/Bev/Claudia/Heather
  - Need to determine use for additional donations. BOPO has used the initial \$5k for marching band pants, which are on order. We now have two additional \$5k donations for a total of \$10k.
  - Status Uniform Order (Amy not present). *(Will follow up – Heather confirmed pants/overlays were ordered).*
  - Status Raincoats (Amy not present). ***(Will follow up – Heather confirmed raincoats ordered 30 raincoats but not received/invoiced)***
  - Jazz Polos (Heather) – a small additional order made to be delivered in time for Lakeland Jazz Fest. Next year will survey existing students too to see if they would like to order a different size.
- Tour report –
  - Recap (Linda/Dan Heim) – really good trip. Fun. Great mix of things. Paced well.
  - Need to schedule tour review/kick off 2019 plans (Sarita/Linda/the Tabors) . Suggest Pittsburgh for closer, shorter trip. Ditte has list of locations been to. Goal will be to Submitted to Board of Ed in September for approval. That will allow an earlier start for payments and might help with those paying for VAPO trips as well.
- Patron donations --\$7325.00, which is more than budgeted.
- Fundraising (need volunteer, Heather acting)
  - Chipotle – Tuesday March 6<sup>th</sup> 4-8 pm (Donna) Raised \$261.53
  - Deweys – Tuesday April 17 4-10 pm (Donna)
  - Bulb sale – kick off email Monday 3/12. Online sale only (Heather, Claudia)
  - 50/50 at February concert -- \$119.00 plus donated \$42
  - \$65 in magnet sales and \$50 pillow
  - Pillow sale – hall of fame inductee? Check Ditte how many left.
- Directors' comments
  - Lakeland Jazz Fest – March 17th
  - Uniforms/Summer Uniforms
  - Other topics... Memorial Day is on. Letter forthcoming.
- Old business
  - BOPO Insurance Policy Renewed and invoice paid (Heather)

- New Volunteers
  - Website help – Lance Godard
  - Hospitality – Toni Thayer
  - 2019 Tour – Tabors
  - Patron Donations – Donna G.
- New business
  - Next meeting on April 10, 2018 at 7 pm
- Look Ahead
  - Potential CO Uniforms